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**Shared Governance Council**

**SPECIAL MEETING**

**May 28, 2014**

**Minutes**

**Present**

Michael Wyly, Kevin Anderson, Karen McCord, Debbie Luttrell-Williams, George Olgin, Jeff Lehfeldt, Richard Crapuchettes, Maire Morinec, Diane White, Yulian Ligioso, Patrick Killingsworth, Annette Dambrosio, Nasir Baig

**Absent:**

James DeKloe, Robin Darcangelo

**Call to Order**

The meeting was called to order at 2:22 p.m. by Chair, Interim Vice President Diane White.

**Approval of Agenda**

It was moved by Jeff Lehfeldt and seconded by Debbie Luttrell-Williams to approve the agenda as presented.

The motion passed unanimously.

**Public Comments**

None

**Budget**

Superintendent-President Dr. Laguerre shared with the Council members an overview of the budget and efforts the college is making to boost enrollment and deal with the projected shortfall in FTES. The list of vacant positions was then reviewed, and council members were asked to review it to make sure it includes all unrestricted general vacant positions. It was noted that the Administrative Assistant for the School of Mathematics and Science is missing from the list.

Vice President Yulian Ligioso reviewed the projected budget (draft) for 2014-15 and the projected shortfall in revenues:





Vice President Ligioso then reviewed how the college receives funding based upon enrollment. VP Ligioso explained that the college went into stability funding in 2012/13. It is his recommendation to maximize 2013/14 and then again go into stability for 2014/15 to achieve approximately 8500 FTES.

It was moved by Debbie Luttrell-Williams and seconded by Maire Morinec to recommend that we go to stability for 2014/15.

The motion passed unanimously.

Vice President Ligioso then discussed with Council members the proposal to maintain the college reserve at 9 percent. He explained the importance of maintaining a healthy reserve.

It was moved by Jeff Lehfeldt moved and seconded by Richard Crapuchettes that the College stay within the range of 6% to 9% for the reserve.

The motion passed unanimously.

It was the recommendation of the Council that the District not initiate layoffs for 2014-15.

There was discussion regarding scheduling a time to discuss the vacancy list in greater detail. It was the consensus of the Council to schedule a special meeting on June 25, 2014 from 12 p.m. to 2 p.m. to continue discussion on the budget and the vacancy list. An additional special meeting will be held on July 16, 2014 for budget.

There was a question concerning substitutes for meetings, as the current procedures allow for this, but it is against the Brown Act.

It was moved by Jeff Lehfeldt and seconded by Richard Crapuchettes that substitutes not be allowed per the Brown Act.

Ayes: 7

Noes: 0

Abstain: 1 (George Olgin)

The motion passed.

**Adjournment**

It was moved by Richard Crapuchettes and seconded by Debbie Luttrell-Williams to adjourn the meeting.

The motion passed unanimously.

The meeting adjourned at 3:17 p.m.

Respectfully submitted by Laurie Gorman

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